

A power of attorney takes effect only once it is issued through the official channel. In

Saudi Arabia, the Ministry of Justice e-service “Issue a power of attorney” issues it on Najiz without a visit to a notary. An electronic power of attorney does not run for more than one year. Any party can partially withdraw from it on Najiz or in the Najiz app, and it ends automatically if a party dies. [1] In Saudi Arabia an agency in general words that does not specify the type of act is not valid. Tick the types in Annex 1. [7] In Abu Dhabi, the Judicial Department’s notary public notarises customary documents. [5]

🔗 **Issue a power of attorney:** <https://www.moj.gov.sa/ar/eServices/pages/3472d517-7cb4-4cd5-a6bc-2abc9751eea3.aspx>

🔗 **Najiz:** <https://najiz.sa/applications/landing>

🔗 **Abu Dhabi notary public:** <https://www.adjd.gov.ae/EN/Pages/notarypublics.aspx>

🔗 **UAE e-Notary:** <https://www.moj.gov.ae/en/services/esystems/e-notary.aspx>

Oman: a general agency covers every matter that accepts representation, other than gifts, settlement, release, arbitration, loans and personal status unless written in (Articles 675 and 677). [8]

UAE: an agency may be general, special, conditional or deferred (Federal Decree-Law No. 25 of 2025, Article 869, in force 1 June 2026). Scope of a general agency is under review.

Bahrain, Qatar, Kuwait: the scope of a general agency is under review. No article number is stated.

General power of attorney

A draft general power of attorney for the GCC: parties, a checklist of types of power, limits, duration and revocation. It is not a special power of attorney and not a substitute for the instrument issued through the official channel. Replace every [placeholder].

1. Parties

I, [Principal: name, ID, address], being of full capacity, appoint [Agent: name, ID, address] to act for me within the limits of this general power of attorney.

The Principal’s capacity: [in person / as agent under a power of attorney / owner of an establishment / representative of a company].

2. Type

This instrument is a **general** power of attorney. The Agent may do the types of act ticked in Annex 1, unless clause 4 excludes an act. It is not limited to one named transaction. For one named act use a special power of attorney.

3. Scope of authority

The Agent may exercise only the powers marked in Annex 1, and only within the limit written against each power.

4. Limits and excluded acts

The Agent may not: [gift / release a claim / settle / waive a right / dispose of property / borrow / other exclusions]. Anything not listed in Annex 1 is outside this power of attorney.

5. Right to delegate

Option: the Agent may not appoint a substitute.

Option: the Agent may appoint a substitute within [limits], and remains responsible for that choice.

6. Duration and expiry

This power of attorney runs from [date] until [date or event], unless it ends sooner by revocation, withdrawal or death.

7. Revocation and withdrawal

The Principal may revoke the Agent by written notice. The Agent may withdraw by written notice. Tell the other party, and any third party dealing with the Agent, when that is possible.

8. How to use this draft

Use this draft to settle the wording. The power of attorney that works is the one issued on Najiz or before the competent notary. If the Arabic and English texts conflict, the Arabic text prevails in Saudi Arabia. This is a starting point. Have it reviewed by a lawyer licensed in the relevant jurisdiction before you use it.

Principal: name [●] · ID [●] · signature [●] · date [●]

Agent: name [●] · ID [●] · signature [●] · date [●]

Saudi Arabia notes

What the Ministry of Justice service card and the Civil Transactions Law support. [1][7]

Item	What the text states
Issue	An electronic service issues the power of attorney on Najiz without a visit to a notary. [1]
General words	An agency in general words that does not specify the type of act is not valid (Article 482). [7]
Beyond administration	Any act beyond administration needs a special agency (Article 484). [7]
Term	An electronic power of attorney does not exceed one year. [1]

UAE notes

What was read on the Abu Dhabi Judicial Department notary page. [5][6]

Item	What to do
Abu Dhabi	A notary public notarises customary documents, including the private notary and the governmental notary. [5]
English	The Department has an English-language notary services bureau. [5]
Scope	The articles on the scope of a general agency are under review. No article number is stated for that scope.

Annex 1 – Powers

Mark “yes” for each type of power you intend to issue, and write its limit. A single named act belongs in a special power of attorney.

Power	Included	Limit
Government transactions	[yes/no]	[authority or transaction]
Banks	[yes/no]	[account or transaction]
Courts and claims	[yes/no]	[claim or type of claim]
Property	[yes/no]	[property or disposition]
Companies	[yes/no]	[company or act]

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Sources

- [1] Saudi Ministry of Justice, e-service “Issue a power of attorney” (إصدار وكالة) on Najiz <https://www.moj.gov.sa/ar/eServices/pages/3472d517-7cb4-4cd5-a6bc-2abc9751eea3.aspx>
- [2] Najiz, Ministry of Justice electronic-services portal <https://najiz.sa/applications/landing>
- [3] Saudi Ministry of Justice, e-service “Statement of claim” (صحيفة دعوى) on Najiz <https://www.moj.gov.sa/ar/eServices/Pages/928b8f02-19a7-482b-ba0e-29a151d9a900.aspx>
- [4] Ministry of Justice legal portal, Civil Transactions Law (Royal Decree No. M/191 of 29/11/1444H) <https://laws.moj.gov.sa/ar/legislation/PBbHmywh1XMP-Kyv3NtQLg>
- [5] Abu Dhabi Judicial Department, Notary Public <https://www.adjd.gov.ae/EN/Pages/notarypublics.aspx>
- [6] UAE Ministry of Justice, e-Notary system <https://www.moj.gov.ae/en/services/esystems/e-notary.aspx>
- [7] Bureau of Experts, Civil Transactions Law (Royal Decree No. M/191 of 29/11/1444H) <https://laws.boe.gov.sa/BoeLaws/Laws/LawDetails/655fdb42-8c96-422b-b8c4-b04f0095c94c/1>
- [8] Civil Transactions Law, Oman Royal Decree 29/2013 (text read on qanoon.om, a non-government mirror; the official listing is on mjla.gov.om) <https://qanoon.om/p/2013/rd2013029/>